**2023 Patterson-Kelley Training Program**

**We are thrilled that you will be joining us for training! We are looking forward to your visit!**

You will find important information regarding our training program below.

**Course Registration.**

For in-person Boiler and Water Heater Training courses, a completed PO is required for registration.

Sales representative training courses and completely virtual sessions DO NOT require a purchase order. However, as with all in-facility courses, you are still responsible for your travel and hotel arrangements. *Please see the training calendar for individual course date registration.*

**Start and End Times**.

All *Boiler Technical Training Sessions* start at 9:00 am and run to 4:30 pm each day.

The *Water Heater Training* class begins at 8:00 am and ends around 4:30 pm.

The *Rep Sales Training* and *Steam Training* classes begin at 8:00 am and end around 4:30 each day. *(The last day of the class will finish at noon. Please arrange your travel plans accordingly.)*

**What to Bring.**

Due to current COVID-19 plant restrictions, please bring a mask or face covering.

All of the training sessions have some element of hands-on activity. With that in mind, we recommend jeans/khakis and polo/business logoed t-shirts as appropriate.

Due to OHSA requirements, all personnel, contractors, and visitors are required to wear the following:

* Safety Shoes with steel, alloy, or composite toes. It is recommended that you bring your own, however, we will have safety covers for those who do not bring safety shoes.
* Long Pants
* Safety Glasses with Side Shields. P-K will have these available, though, you are welcome to bring your own
* No Open Toed Shoes or High Heels permitted!

**Travel Arrangements**.

If you will be flying, there are a few options. Two regional airports are about 45 minutes from us - Lehigh Valley International (ABE) and Wilkes-Barre/Scranton International (AVP). Additionally, two hub airports are about 1.5 hours from the plant – Newark Liberty Airport (EWR) and Philadelphia International (PHL). Any of the choices will require you to arrange ground transportation (i.e. car rental). There are road directions from each airport that can be found under the “Directions” section of this packet and/or on the P-K website under the *Support>Training tab***.**

**Hotel Accommodations.**

We have made arrangements with several different hotel choices in the area for reduced rates. When booking your room please book directly and let staff know that you are attending a training session for PATTERSON-KELLEY to ensure that you get the reduced rate.

* Hampton Inn – Downtown Stroudsburg
* Fairfield Inn – Stroudsburg/Bartonsville
* Hampton Inn – Stroudsburg/Bartonsville
* Shawnee Inn and Golf Resort - Shawnee on Delaware
* The Penn Stroud Hotel – Stroudsburg

We do encourage you to try and book your stay at the Hampton Inn – Downtown Stroudsburg since you will be able to easily walk to dinner in the evening. For those so inclined, since we are located in a very popular area for weekend getaways, there are many alternatives to hotels. Recognize, however, that we cannot vouch for any of them and hope that you express caution if choosing that route.

*Please refer to the “Hotels” section of this packet for more details on the above hotels.*

**Meals**.

The recommended hotels above all offer breakfast options. As for lunch and dinner during your training – we’ll make sure you aren’t hungry! Each day we will provide lunch for the group, and in the evening, we will arrange your dinner.

**Course Descriptions.**

**4-Day Boiler Technical Training *(Provides Factory Certification)***

This class covers all boiler product lines, all control platforms, initial boiler set up, testing, and maintenance of the equipment. A numbered certificate will be issued to all that complete the class and pass the exam. This certificate will expire in 3 years unless refresher courses have been attended. All training classes will include lunch daily. Dinner will be provided each evening for days one, two, and three.

**2-Day Boiler Technical Refresher Class *(Renews Existing Factory Certification)***

Specific training on condensing products, new products, and control platforms. This class will be more focused on new developments to existing products as well as new products introduced within the last 6 months before the training season. All training classes will include lunch each class day and dinner is included at the end of day one.

**2-Day VIRTUAL Boiler Tech Class**

This class covers all boiler product lines, all control platforms, initial boiler set up, testing, and maintenance of the equipment. It is intended for those who would like a reminder without the official certification. Classes are purely informative and taught entirely through Zoom. You must participate in both days of sessions to receive credit for your attendance.

**Course Descriptions Continued.**

**2-Day Water Heater Technical Training *(Provides Factory Certification)***

The water heater technical training will take an in-detail look at the Patterson-Kelley indirect water heater portfolio. The class will have one day of the lecture describing the complexities of mainly the components that make up the products like the control valves, traps, and other accessories, as well as some information on how the water heaters operate to better understand when something goes wrong. The second day will be hands-on training showing how to install, uninstall and calibrate components found on both the PK Compact and Duration Series. This will include analysis of the three control panel options currently available from PK on this product.

**3-Day Steam Training Course**

The Steam Training will be about the basics 101 of steam, water, and heat; taught from our brand-new steam lab. Steam Training certification exam will consist of a written portion and a hands-on segment. The certification process provided by Patterson-Kelley will give each attendee the proper knowledge to confidently handle the operations of any piece of P-K equipment and lasts 2.5 days.

**3-Day Rep Sales Training**

This 2.5-day classroom and hands‐on training course are designed to train attendees on Patterson-Kelley's complete product portfolio. Topics that will be discussed include:

* An Overview of P-K (Our History, Personnel, Who We Are & Where We Are Going)
* An Overview of Hydronics
* An Overview of Condensing
* Boiler & Water Heater Product Line Introductions
* Water Quality
* Venting
* Gas Piping
* An Interactive Training on the NURO Control System
* Sales & Marketing Tools
* Warranty Information

**We Look Forward To Seeing You In Class!**

***Next Section: Hotels and Directions***

# **Hotels**

Please be sure to **book directly with the hotels**.

**Ask for the Patterson-Kelley booking rate**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Hotel** | **Address** | **Phone** | **Distance To**  **P-K** | **Travel Time** |
| **Hampton Inn -Downtown Stroudsburg** | 114 South 8th St.  Stroudsburg PA  18360 | 570-424-0400 | 2.5 Miles | 5 Minutes |
|  |  |  |  |  |
| **Fairfield Inn & Suites - Stroudsburg/ Bartonsville** | 294 Frantz Rd.  Stroudsburg PA  18360 | 570-421-0100 | 6.2 Miles | 10 Minutes |
|  |  |  |  |  |
| **Shawnee Inn and Golf** | 100 Shawnee Dr.  Shawnee on the Delaware  PA 18356 | 570-424-4000 | 5 Miles | 10 Minutes |
|  |  |  |  |  |
| **The Penn Stroud Hotel / Stroudsburg\*\*** | 700 Main St, Stroudsburg, PA 18360 | 570-421-2200 | 2 miles | 7 minutes |
|  |  |  |  |  |
| **Hampton Inn & Suites - Stroudsburg/ Bartonsville** | 700 Commerce Blvd  Stroudsburg  PA 18360 | 570-369-1400 | 6.2 Miles | 10 Minutes |

**\*\*Reserving at the Penn Stroud Instructions (Online or Directly to Hotel)**

Reservations Directly to the Hotel:

Guests can contact the hotel directly at 570-421-2200. (Mention Patterson-Kelley when reserving over the phone.)

Contact number below directly for hotel reservation if direct hotel line above does not work.

(570-540-0165)

Reservations made online with the Patterson - Kelley URL:

Reservations can be made by copying and pasting the URL, below, into any browser. The user will be directed to the hotel reservation site and the agreed rates will be displayed.

[https://stay.thepennstroud.com/pk](https://urldefense.com/v3/__https:/stay.thepennstroud.com/pk__;!!HmgRb-s!7mbbxMWOUS_RohM0IYN9d6y01THYdUdRQGTCvLQSPu72tKlfUwVCKIpCMVlzBPh98pMWK_sH8KXgylopjA$)

**Directions**

**Patterson-Kelley, LLC.**

**155 Burson Street**

**East Stroudsburg, PA 18301**

**Driving Directions from Lehigh Valley International Airport (ABE) to Hampton Inn Stroudsburg**

1. At the airport exit, turn right onto Airport Road South
2. Follow signs for US-22 E
3. Merge onto US-22 E toward Bethlehem
4. 4, Take the exit onto PA-33 N toward Stroudsburg
5. Continue onto PA-33 N/US-209 N
6. Slight right to stay on US-209 N (signs for I-80 E/Stroudsburg)
7. Take I-80 to exit 307 (PA611/Park Avenue)
8. Turn Left onto Park Avenue. Follow Park Avenue to the first stoplight (Ann Street)
9. Turn Left on Ann Street
10. Go one block to 8th
11. Turn left onto S 8th St
12. Destination will be on the left- Hampton Inn Stroudsburg/Poconos

**Driving Directions from Wilkes-Barre/Scranton International Airport**

**to Hampton Inn Stroudsburg**

1. Get on I-81 N from Terminal Rd - 3 min (1.0 mi)
2. Head northwest on Terminal Rd toward Spruce St - 0.2 mi
3. Turn left onto Spruce St -279 ft
4. Turn right onto Terminal Rd – 0.1 mi
5. At the traffic circle, take the 1st exit onto the I-81 N ramp - 0.5 mi
6. Take I-380 S and I-80 E to PA-611 N/Park Ave in Stroudsburg. Take exit 307 from I-80 E - 46 min (50.3 mi)
7. Merge onto I-81 N - 8.1 mi
8. Use the right 3 lanes to take exit 187 for US-6 E toward Carbondale – 1.0mi
9. Merge onto I-380 S/I-84 E – 3.4 mi
10. Keep right at the fork to continue on I-380 S, follow signs for Interstate 380 S/Mt Pocono – 24.6 mi
11. Merge onto I-80 E – 13.0 mi
12. Take exit 307 for PA-611/Park Ave toward PA-191 – 0.1 mi
13. Continue on PA-611 N/Park Ave. Drive to S 8th St. - 3 min (0.4 mi)
14. Turn left onto PA-611 N/Park Ave (signs for Stroudsburg) – 0.2 mi
15. Turn left onto Ann St – 0.1 mi
16. Turn left onto S 8th St
17. Destination will be on the left – 312 ft.

**Driving Directions from Newark Airport (EWR) to Hampton Inn Stroudsburg**

1. Head southeast
2. Keep left at the fork, follow signs for Parking A/Parking B/Parking C
3. Slight left toward Newark International Airport St
4. Continue onto Newark International Airport St
5. Keep right to stay on Newark International Airport St
6. Keep left at the fork to continue toward I-78 W
7. Keep left at the fork, follow signs for Interstate 78 W/Garden State Parkway/Clinton, and merge onto I-78 W
8. Merge onto I-78 W 9. Take exit 48 for NJ-24 W toward I-287/Springfield/Morristown
9. Continue onto NJ-24 W
10. Take the I-287 S/I-287 N exit on the left toward Somerville/I-80/Mahwah
11. Keep right at the fork, follow signs for I-287 N/I-80/Mahwah, and merge onto I-287 N
12. Take exit 41B for Interstate 80 W toward Delaware Water Gap

13. Merge onto 1-80W Follow I 80 approx. 41 miles to the Delaware River Crossing into PA

**(You will need $1 toll for the Delaware River Crossing into Pennsylvania or an EZ Pass)**

1. Take Exit 307 for PA-191/Broad Street
2. At the first stoplight turn left on Ann Street
3. Take Ann Street to 8th
4. Turn Left on 8th
5. Hampton Inn is at the end of the block, parking is behind the hotel.

**Driving Directions from Philadelphia International (PHL) Airport to Hampton Inn**

Philadelphia International Airport Get on I-95 S from Bartram Ave

1. Head east on Industrial Hwy
2. Slight right toward International Plaza Dr
3. Turn left at the 1st cross street onto International Plaza Dr
4. Turn left at the 1st cross street at Garage Access Rd
5. Turn right onto Bartram Ave
6. Sharp right to merge onto I-95 S Follow I-476 N, US-22 E and PA-33 N to US-209 N in Hamilton
7. Merge onto I-95 S
8. Take exit 7 for I-476 N
9. Continue onto I-476 N
10. Keep left at the fork to stay on I-476 N Toll road
11. Take the exit toward Lehigh Valley Toll road
12. Keep right at the fork, follow signs for US-22 E/I-78 E/PA-309/Allentown, and merge onto US-22 E
13. Take the exit onto PA-33 N toward Stroudsburg
14. Continue onto PA-33 N/US-209 N
15. Slight right to stay on US-209 N (signs for I-80 E/Stroudsburg)
16. Take I-80 to exit 307 (PA611/Park Avenue)
17. Turn Left onto Park Avenue. Follow Park Avenue to the first stoplight (Ann Street)
18. Turn Left on Ann Street
19. Go one block to 8th
20. Turn left onto S 8th St
21. Destination will be on the left Hampton Inn Stroudsburg/Poconos

**Hotel to Patterson-Kelley**

***155 Burson Street***

***East Stroudsburg, PA 18301***

**Hampton Inn Stroudsburg/Poconos**

1. Head north on S 8th St
2. Go 2 blocks to Main Street
3. Turn right onto Main St
4. Main Street bears left at the 5th Street intersection and becomes one way.
5. Continue straight to stay on Main St
6. Go across Veterans Memorial Bridge
7. Continue onto Washington St
8. Continue onto Brown St
9. Follow Brown St as it bears left and becomes S Courtland St
10. Turn right onto Burson Street (Pizza Hut at this intersection)
11. Cross the railroad tracks and go straight

**Patterson-Kelley will be the second set of buildings on the left. Go past the buildings and look for the Training Parking sign on your left.**

**Turn left into the parking lot.**

**Look for the blue/gray door marked Boiler Training (directly next to the roll-up garage door)**

**Enter the blue/gray door and the classroom is the second door on your left.**

